

DANCEEAST

March 2017

Dear Candidate

Post of Caretaker

Thank you for expressing an interest in the post of Caretaker. I am pleased to enclose the following:

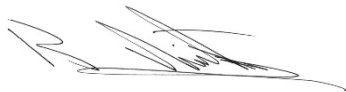
- Job Description
- Application Form
- Equal Opportunities Monitoring Form

To apply, the Application Form and Equal Opportunities Monitoring Form should ideally be completed electronically and emailed to HR@danceeast.co.uk or sent by post to Bill Armitage, General Manager, Jerwood DanceHouse, Foundry Lane, Ipswich IP4 1DW, marked "Private & Confidential"

Please note that CV's will only be considered when attached to a fully completed Application Form.

The deadline for receipt of applications is 5pm on Tuesday 28th March. Applications received after this time will not be considered. Successful applicants will be invited to interview at the Jerwood DanceHouse, Ipswich on Tuesday 4th April, and candidates should be available on this date.

Yours sincerely



Bill Armitage
General Manager

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**JERWOOD
DANCEHOUSE
IPSWICH**