

# DANCEEAST

March 2017

Dear Candidate

## **Post of Marketing & Communication Officer**

Thank you for expressing an interest in the post of Marketing & Communication Officer. I am pleased to enclose the following:

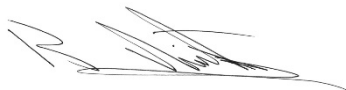
- Candidate Briefing
- Application Form
- Equal Opportunities Monitoring Form

To apply, the Application Form and Equal Opportunities Monitoring Form should ideally be completed electronically and emailed to [HR@danceeast.co.uk](mailto:HR@danceeast.co.uk) or sent by post to Bill Armitage, General Manager, Jerwood DanceHouse, Foundry Lane, Ipswich IP4 1DW, marked "Private & Confidential"

Please note that CV's will only be considered when attached to a fully completed Application Form.

The deadline for receipt of applications is 12.00 noon, Wednesday 5<sup>th</sup> April. Applications received after this time will not be considered. Successful applicants will be invited to interview at the Jerwood DanceHouse, Ipswich on Monday 10<sup>th</sup> April, and candidates should be available on this date.

Yours sincerely



Bill Armitage  
General Manager

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Registered company no. 03463592.  
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**JERWOOD  
DANCEHOUSE  
IPSWICH**