

DANCEEAST

Tutor Assistant Role Description

Title / Position	Tutor Assistant – Class Programme
Goal of Position	To assist the class tutor in creating a safe & fun environment for participants to develop their own movement, learn technique & routines, and to encourage collaborative working and participation from all students.
Main Duties and Responsibilities	
	<ul style="list-style-type: none">• Arriving 15 minutes' prior the start of class to support the tutor in preparing the space and share information, arriving appropriately dressed to assist with the session.
	<ul style="list-style-type: none">• Take an active lead in settling young children in class and ensure a smooth transition is made from the studio to their parent/carer at the end of class.
	<ul style="list-style-type: none">• To follow and demonstrate the movements set by the tutor; prompting and encouraging individual class members who have not have picked up instructions.
	<ul style="list-style-type: none">• Provide 1-to-1 assistance as requested by the tutor, support and adapt movement for individual dancers who may require it, whilst the tutor continues to lead the class.
	<ul style="list-style-type: none">• Be positive and enthusiastic in supporting class behaviour in the class.
	<ul style="list-style-type: none">• Chaperone children/young people to and from bathroom and during water breaks.
	<ul style="list-style-type: none">• Support with registering attendance, and if requested by the tutor lead warm-ups, games and exercises.
	<ul style="list-style-type: none">• Work with the tutor to learn and understand what individuals' needs are, so that together you can provide a fun and supportive learning environment for all class participants.
Time frame	
Length of commitment	Standard commitment; to assist in class during term time. Additional commitment may be available as and when required.
Usual place of work	Jerwood DanceHouse, Foundry Lane, Ipswich, IP4 1DW
Fee	£7.50ph
Qualifications/Experience sought	
1.	Background experience in dance is essential.
2.	DBS check or chaperones license (desirable, but not essential)
Benefits	
1.	Ideal for aspiring dance practitioners and those involved in or considering a dance teaching qualification. A great insight into the structure and development of a

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	dance practitioner's role.
2.	Great way to experience working with a variety of ages.
3.	To take an active lead in engaging community members in Dance.

*Children & Young people refer to those aged 16 years and under and where appropriate, vulnerable adults up to the age of 24 years