



Department for Education

MUSIC AND DANCE SCHEME (MDS): NATIONAL GRANTS FOR MUSIC AND DANCE

Name of Centre for Advanced Training:

Pupil Number: (CAT use only)

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Application for Grant and Declaration of Income – 2022/23 school year

Congratulations! Your child has been offered a place at a Centre for Advanced Training (CAT). The government provides grants to enable young musicians aged 8 to 19 and dancers aged 11 to 19 to access specialist training from a limited number of CATs.

The information you provide on this form will be used to determine whether or not your child is eligible for a grant.

It is important to note that, even if your child receives the maximum grant, it may not cover every activity that you would like your child to do at the CAT. For example, if your child is a multi-instrumentalist it is possible that the grant will not be enough to cover lessons in every instrument that they play.

Every CAT student will have an individual training plan (ITP) that is agreed by the students, parents, teachers and CATs. ITPs will make clear what programme of training each student will receive. If parents agree, students' ITPs may include additional activities that are charged additionally to parents.

Please complete the form in block letters using **black ink** referring to the appropriate paragraphs of the separate manual. If there is insufficient room on any page, please continue on a separate sheet. Keep the guidance in a safe place before returning the form to the CAT from which you received it.

The guidance covers a variety of circumstances but if you have difficulty answering any of the questions, **please consult the CAT from which you obtained this form.**

Part 1 – Information about the child

a)	First name											
	Middle name(s)											
	Last name (Family name)											
b)	Sex at birth	<input type="radio"/> Male <input type="radio"/> Female										
	Gender	<input type="radio"/> boy, man, male <input type="radio"/> girl, woman, female <input type="radio"/> Prefer not to say <input type="radio"/> Prefer to self describe (please provide details in the box) <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>										
c)	Date of birth	DD	MM	YYYY								
d)	Age at 1 September 2022											
e)	Home address line 1											
	Home address line 2											
	Home address line 3											
	City / Town											
	County											
	UK Postcode (if applicable)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px; background-color: #cccccc;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										

This form has optional boxes to provide the child's email address and the parent's email address.

This will be used by the Department for Education to send a survey asking for feedback on the Music and Dance Scheme. The information from the survey will be kept in the Department for Education and potentially shared with a contracted research company.

e) ii)	Child's email address (if they have one)	
f)	Nationality	<input type="radio"/> UK/ British <input type="radio"/> EU National <input type="radio"/> Non EU National/ Rest of the World
g)	Ethnicity (optional and for monitoring purposes only) Please tick	<p>White</p> <input type="radio"/> White British <input type="radio"/> Irish <input type="radio"/> Gypsy/Roma <input type="radio"/> Traveller of Irish heritage <input type="radio"/> Any other White background
		<p>Mixed / Multiple ethnic groups</p> <input type="radio"/> White and Black Caribbean <input type="radio"/> White and Black African <input type="radio"/> White and Asian <input type="radio"/> Any other Mixed background
		<p>Asian / Asian British</p> <input type="radio"/> Indian <input type="radio"/> Pakistani <input type="radio"/> Bangladeshi <input type="radio"/> Chinese <input type="radio"/> Any other Asian background
		<p>Black / African / Caribbean / Black British</p> <input type="radio"/> Black African <input type="radio"/> Black Caribbean <input type="radio"/> Any other Black background
		<p>Other ethnic group</p> <input type="radio"/> Arab <input type="radio"/> Any other ethnic group

h)	<p>Does the child have a disability? Please tick yes or no (optional and for monitoring purposes only)</p> <p>(By 'disability' we mean a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities).</p>	<p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
i)	<p>Has the child been living outside the UK at any time? (excluding short holidays abroad). Please say YES or NO and, if YES, provide details</p>	<p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>

Part 3 – Information about the child’s parents or guardians

Do the parents share the same household? <i>A household is defined as whether they live at the same address and sharing cooking facilities and living room, sitting room or dining area.</i>		<input type="radio"/> Yes <input type="radio"/> No	
Are the parents applying for a Music and Dance Scheme aided place for another child other than the one on this application?		<input type="radio"/> Yes <input type="radio"/> No	
		Parent/ Guardian 1	Parent/ Guardian 2
a)	Name		
b)	Marital or registered civil partnership status status	<input type="radio"/> Never married and never registered in a civil partnership <input type="radio"/> Married <input type="radio"/> In a registered civil partnership <input type="radio"/> Separated, but still legally married <input type="radio"/> Separated, but still legally in a civil partnership <input type="radio"/> Divorced <input type="radio"/> Formerly in a civil partnership which is now legally dissolved <input type="radio"/> Widowed <input type="radio"/> Surviving partner from a registered civil partnership	<input type="radio"/> Never married and never registered in a civil partnership <input type="radio"/> Married <input type="radio"/> In a registered civil partnership <input type="radio"/> Separated, but still legally married <input type="radio"/> Separated, but still legally in a civil partnership <input type="radio"/> Divorced <input type="radio"/> Formerly in a civil partnership which is now legally dissolved <input type="radio"/> Widowed <input type="radio"/> Surviving partner from a registered civil partnership

c)	Employment status	<input type="radio"/> Self-employed <input type="radio"/> Employed (full time) <input type="radio"/> Employed (part time) <input type="radio"/> Self-employed and employed <input type="radio"/> Unemployed <input type="radio"/> Retired	<input type="radio"/> Self-employed <input type="radio"/> Employed (full time) <input type="radio"/> Employed (part time) <input type="radio"/> Self-employed and employed <input type="radio"/> Unemployed <input type="radio"/> Retired
d)	Profession/business/trade		
e)	Name and address of employer or business		
f)	If you are a Director or stakeholder of the Company, please state proportion of each class of shares you hold (if any)		
g)	Are you in receipt of blind person's tax allowance?	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

This form has optional boxes to provide the child's email address and the parent's email address.

This will be used by the Department for Education to send a survey asking for feedback on the Music and Dance Scheme. The information from the survey will be kept in the Department for Education and potentially shared with a contracted research company.

h)	Parent email address	
	Parent/ Guardian 2	Parent/ Guardian 1
<p>Which email address do you prefer to be contacted from?</p> <p> <input type="radio"/> Parent/ Guardian 1's email address <input type="radio"/> Parent/ Guardian 2's email address </p>		

Information about other fee support		
a)	Is there a court order or separation agreement for school fees in respect of the child?	<input type="radio"/> Yes <input type="radio"/> No
	If yes, please state amounts to be paid in respect of 2022/23 school year and provide documentary evidence.	£
b)	Do you have an insurance policy or other legal agreement under which a third party is required to pay school fees for the pupil?	<input type="radio"/> Yes <input type="radio"/> No
	If yes, please state the amount to be paid in respect of 2022/23 school year and provide documentary evidence.	£

Part 4 – Parents’ Income for 2021-22 financial year

Please complete all relevant sections below showing income from all sources, **before** deduction of tax and NI contributions, for the 2021-22 financial year. Enter amounts in whole pounds only or write NIL. If you are on a Current Year Assessment, or wish to apply for one because your expected income for 2022-23 is likely to be significantly lower than it was in 2021-22, you should complete part 5 as well as this part.

If there is insufficient room on this page, please continue on Appendix 1.

		Parent/ Guardian 1	Parent/ Guardian 2	Total - both parents
a)	All income from employment and/or self-employment			
b)	Benefits in kind, if not included in 4a)			
c)	Profit-related pay, if not included in 4a)			
d)	Pension and/or AVC contributions if not already included			
e)	Occupational pension			
f)	State pension			
gi)	Other taxable social security benefits			
gii)	Non-taxable social security benefits			
h)	Property income			
i)	Bank/building society interest			
j)	Other investment income			
k)	Child Support or maintenance allowance received			
l)	That part of redundancy payment that exceeds £30,000			
m)	Any other income not included above			
n)	Total income			

Part 5 – Parents’ Income: Current Year Assessment for 2022-23 financial

You should complete this Part only if you are already on a Current Year Assessment or the school has agreed that you may apply for one. Please provide an estimate of income from all sources, **before** deduction of tax and NI contributions, for the 2022-23 financial year. Enter amounts in whole pounds only or write NIL.

If there is insufficient room on this page, please record total gross income on this page, and list different sources of income in Appendix 2.

Please complete this Part **in addition** to Part 4.

		Parent/ Guardian 1	Parent/ Guardian 2	Total - both parents
a)	All income from employment and/or self-employment			
b)	Benefits in kind, if not included in 5a)			
c)	Profit-related pay, if not included in 5a)			
d)	Pension and/or AVC contributions if not already included			
e)	Occupational pension			
f)	State pension			
gi)	Other taxable social security benefits			
gii)	Non-taxable social security benefits			
h)	Property income			
i)	Bank/building society interest			
j)	Other investment income			
k)	Child Support or maintenance allowance received			
l)	That part of redundancy payment that exceeds £30,000			
m)	Any other income not included above			
n)	Total income			

Part 6 - Estimates of Income			
Are any of the figures given in Part 4 for earned income estimates? (please tick as appropriate)		Yes	No
If yes, please complete sections below (if necessary, continue in Appendix 2):			
		Parent/ Guardian 1	Parent/ Guardian 2
a)	Which figures are estimates? Please refer to appropriate row(s) e.g. 4a) or 4 a-c).		
b)	For what period are the latest actual figures available?		
c)	Please supply actual figures for earned income.		
d)	Date when actual figures for 2021-2022 are likely to be available.		

Part 7 – Unearned Income of Dependent Children			
Please list all children who are wholly or mainly dependent on the parents, including the child for whom this application is made, and provide details of any unearned income in the 2021-22 financial year. Where no children have any unearned income, please say NIL. However, if Part 5 has been completed, then income should relate to the 202+2-23 financial year.			
If there is insufficient room on this page, please continue on Appendix 1.			
Name	Date of birth	Source(s) of income, if any	Gross income £
Total unearned income of all children wholly or dependent on the parents, including any listed separately in Appendix 1			

Part 8 – Allowances in respect of dependent children and other relatives who normally live in the same household

Please list all the children (**including** the child for whom this application is made) and other relatives who are wholly or mainly dependent on the parents and who normally live in the same household as the parents and grant applicant.

Name	Date of birth	Relationship to parents named in Part 3

Part 9 - Maintenance payments made to dependants not living in the household

Please give details of any child support or maintenance paid in the 2020-21 financial year, in compliance with a court order, separation agreement or under arrangements made by the Child Support Agency, for any child or former spouse who does not live in the household. Do not include any payments made **voluntarily**.

	Parent/ Guardian 1			Parent/ Guardian 2		
	Gross amount paid £	Tax recovered £	Net amount paid £	Gross amount paid £	Tax recovered £	Net amount paid £
Total						

Part 10 - Other dependant children in receipt of (or have applied for) a Music and Dance Scheme Grant for 2022/23.

Please give details in the table below of any of your other dependant children in receipt of a music and dance scheme grant.

First Names	Middle name(s)	Last name (Family name)	Sex at birth (Male or Female)	Gender (boy, man, male OR girl, woman, female OR prefer not to say OR Prefer to self describe)	Name of school or CAT attending in 2022/23.	Date of birth (DD/MM/YY)			UK post code (if applicable)	Unique Pupil Number (UPN). This is a 13-digit code available from school of pupil.	Unique Learner Number (ULN). This is a 10-digit number. For pupils aged 14 to 19 their school, college or learning provider can provide a pupil's ULN reference. Since March 2013, awarding organisations have started to print ULN references on exam certificates.	Unique Candidate Identifier (UCI). This is a 13-character code unique to a pupil. A pupil's school, college or learning provider should be able to provide a pupil's UCI.
						D	M	YY				
						D	M	YY	___ __			
						D	M	YY	___ __			
						D	M	YY	___ __			
						D	M	YY	___ __			
						D	M	YY	___ __			
						D	M	YY	___ __			
						D	M	YY	___ __			

PART 11: VERIFICATION

Please tick to indicate what evidence you are enclosing as evidence of the income, dependants and payments you are declaring above. Where the appropriate documents are not available, please enter the date by which you will be able to produce them. Where no particular evidence is specified, please state what evidence you are, or will be, supplying, and by when.

Please note that failure to provide this information may result in the refusal of an aided place.

What?	What evidence?	Enclosed?	When available?
Income listed in Part 4 a) - d)	P60 for 2021-22		
	Pay advice for March 2022		
	Other verification of superannuation or pension contributions in 2021-22		
	Copy of self-assessment form for 2021-22		
	Business Accounts		
Income listed in Part 4 e)			
Income listed in Part 4 f) - g)			
Income listed in Part 4h)			
Income listed in Part 4 i) - j)			
Income listed in Part 4 k)			
Income listed in Part 4 l)			
Income listed in Part 4 m)			
Income of dependants listed in Part 7			
Dependants listed in Part 8			
Payments listed in Part 9			

Additional information on outgoings, assets and liabilities

This section must be completed. However, please note that this information will NOT be assessed. Only Part 4 or 5 of this form will be assessed.

Please complete all relevant sections below for the 2021-22 financial year. Enter amounts in whole pounds only or write NIL. You should confirm below if you are on a Current Year Assessment, or wish to apply for one because your expected income for 2022-23 is likely to be significantly lower than it was in 2021-22.

Are you applying on a Current Year Assessment?

Yes

No

If you are on a Current Year Assessment, please provide information for the 2022-23 financial year. Otherwise, please provide information for the 2021-22 financial year.

OUTGOINGS

		Parent/ Guardian 1	Parent/ Guardian 2	Total - both parents
a)	Tax on incomes in Part 4 / 5			
b)	NI Contributions			
c)	Pension contributions			
d)	Mortgage payments on main residence			
e)	Rent – main residence			
f)	Rental property expenses			
g)	Household insurances			
h)	Council tax and utilities			
i)	Loan repayments			
j)	Credit card repayments			
k)	Food and sustenance			
l)	Clothing			
m)	Vehicle costs			
n)	Leisure			
o)	Holidays			
	TOTAL			

CAPITAL ASSETS				
	Approximate market value	Parent/ Guardian 1	Parent/ Guardian 2	Total - both parents
a) i)	Bank / building society balances			
a) ii)	Equity / bond values			
a) iii)	Individual Savings Accounts (ISAs) or other tax exempt savings or investments			
b)	Pension Schemes			
c)	Value of main residence			
d)	Value of other properties			
e)	Value of vehicles			
f)	Net worth of business			
g)	Redundancy settlements due			
h)	Insurance settlements due			
	TOTAL			
CAPITAL LIABILITIES				
		Parent/ Guardian 1	Parent/ Guardian 2	Total - both parents
a)	Mortgage amount outstanding			
b)	Mortgage outstanding on other properties			
c) i)	Loans			
c) ii)	Credit cards			
c) iii)	Finance leases			
	TOTAL			

Additional information – Voluntary Maintenance or child support payments for children not living in the household, or for former spouses/partners

This section must be completed. However, please note that this information will NOT be assessed.

Please give details of any child support or maintenance paid **voluntarily**, for any child or former spouse who does not live in the household. Use a separate row for each child and/or former spouse/partner. Any payments should relate to the 2021-22 financial year. However, if Part 5 has been completed, then payments should relate to the 2022-23 financial year.

Do **not** include any payments from Section 9 of this form.

	Parent/ Guardian 1			Parent/ Guardian 2		
Child Name	Gross amount paid £	Tax recovered £	Net amount paid £	Gross amount paid £	Tax recovered £	Net amount paid £
All						

Additional information – Scholarships, bursaries, grants or other financial support

Other than the Music and Dance Scheme, are you applying for / will the child receive a scholarship, bursary, grant or financial support?

- No financial support other than Music and Dance Scheme
- We are applying for a scholarship or other financial support
- We have received confirmation that we will receive a scholarship or other financial support

If you are applying for / will receive a scholarship, bursary, grant or financial support, please list them below and the amounts for each.

Name of financial support / award	Type of support (is it a scholarship, bursary, grant, or other?)	Amount that you will receive for the academic year 2022/23
		£
		£
		£
		£
		£
TOTAL	TOTAL	£

Additional information about the application

What genre or specialism of music or dance are you applying for?

Part 15 – Declaration

Both parents (where appropriate) must sign the following declaration. Failure to do so will delay or invalidate your application.

If the declaration is signed by only one parent, please explain why by ticking the appropriate box below:

Divorced	Separated	Widowed	Other (please state)

If divorced or separated, please provide documentary evidence.

I/we declare that to the best of my/our knowledge and belief, all the particulars here submitted are true and contain a full statement of my/our income from all sources during the periods shown.

I/We understand that the provision of false information may lead to my/our child being disqualified from assistance under the national grants scheme.

Signature(s)	Date:
Parent/ Guardian 1:	
Parent/ Guardian 2:	
Address for correspondence:	
Telephone number:	
Alternative telephone number:	
Email address:	

Part 13 – for CAT use only		
	What	£
a)	Total income of both parents from Part 4n) or Part 5n)	
b)	Total income (if any) of dependent children in Part 7	
c)	Total income 12a) +12b)	
d)	Deduct any income from non-taxable social security benefits in Part 4gii) or 5gii)	
e)	Deduct any income in Part 4m) or 5m) from any sources mentioned in para 69 of the maunal	
f)	Deduct £2,156 for each dependant (including the grant applicant) named in Part 8	
g)	Deduct any net payments listed in Part 9	
h)	Deduct £2,450 blind person’s allowance for each parent for whom it is appropriate (see Part 3g)	
i)	Total deductions 12d) + 12e) + 12f) + 12g) + 12h)	
j)	Relevant income assessable for grant 12c) – 12i) (If this figure is higher than £69,260 no grant can be awarded) (check latest figure).	

Part 13 – for CAT use only		
Record of Decision: On the basis of the information in this form the total fees charged for the place at the school for the 2022/23 academic year is <i>estimated</i> to be (please specify to the right): This total is made up of the following contributions:		£
a) the parental contribution for the pupil named in Part 1 is:	a)	£
b) the pupil is entitled to an MDS grant of:	b)	£
c) other (if there are ‘other’ sources, please specify what these are in the box provided).	c)	£
		If ‘other’, please specify the funding source:
d) What genre or specialism has the pupil successfully secured a place in?	d)	

Administrator's signature:	Date:
<p>Administrators should retain copies of all documents supporting relevant income for at least two years. For minor sources of income (eg Bank/Building Society Interest) administrators should declare that they have seen documentary evidence and are satisfied with it. If any required documentation has not been seen, list below and state at what stage the provision of this documentation has reached.</p>	

